

# **FRIENDS OF DOWNHORN PARK**

## **HEALTH AND SAFETY POLICY**

The Friends of Downhorn Park (FoDHP) will provide and maintain safe and healthy working conditions and environment for all volunteers and members of the public involved in its activities and events.

### **1. Responsibilities of the FoDHP Management Committee**

- 1.1 The FoDHP Committee holds overall responsibility for the health and safety of all activities and events carried out by the group.
- 1.2 The Committee is responsible for ensuring that the group has adequate Public Liability insurance in place.
- 1.3 The Committee is responsible for ensuring that members initiating or leading activities or events carry out appropriate risk assessments, and that necessary precautions are employed.
- 1.4 The Committee is responsible for ensuring that risk assessments for activities carried out by members are submitted to the Plymouth City Council (PCC) Natural Infrastructure Team.
- 1.5 The Committee is responsible for ensuring that risk assessments for public events are submitted to the Events Team.
- 1.6 The Committee is responsible for reporting significant incidents to PCC.

### **2. Responsibilities of activity leaders**

- 2.1 The activity leader must carry out a risk assessment and ensure that participants are made aware of the risks and precautions to be taken.
- 2.2 The activity leader must ensure that children and vulnerable people are supervised at all times by an appropriate adult.
- 2.3 The activity leader must ensure that participants know how to use equipment and materials correctly.
- 2.3 The activity leader must ensure that participants have appropriate footwear, clothing, and personal protective equipment when this is required by the risk assessment.
- 2.4 The activity leader must report details of any accidents to the Committee immediately.

**Policy approved by Committee 28 October 2022**